FINANCIAL STATEMENTS AND REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

September 30, 2005

### Michigan Deptartment of Treasury 496 (2-04) Auditing Procedures Report

Issued und	der P.A. 2 of 1	968,	as amend	led.						
Local Gov	vernment Type	e ⁄nshi	р 🔲	Village ☑Other	Local Government Name North Country Co	mmunity Men	tal Health	Cour	nty 1 <b>met</b>	
Audit Date 9/30/0				Opinion Date 2/2/06	Date Accc 3/16/0	ountant Report Submi	tted to State:	—··- ·- ·		
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commer	its and reco	omm	nendatio	. Tes responses n ons	ave been disclosed in t	ne financiai state	ements, includ	ing rowali	AUDIT'	& FINANCE DIV
You mus	t check the	app	licable	box for each item b	pelow.					
Yes	✓ No	1.	Certa	in component units/	funds/agencies of the lo	ocal unit are excl	uded from the	financial s	tateme	ents.
<b>√</b> Yes	☐ No	2.		are accumulated of 1980).	deficits in one or more	of this unit's un	reserved fund	f balances/r	etained	d earnings (P.A
<b>✓</b> Yes	No No	3.	There amen		non-compliance with th	ne Uniform Acco	ounting and B	udgeting A	ct (P.A	2 of 1968, a
Yes	<b>√</b> No	4.			ted the conditions of e			the Munici	pal Fir	nance Act or it
Yes	<b>√</b> No	5.			osits/investments which 1], or P.A. 55 of 1982, a			y requireme	nts. (F	<sup>2</sup> .A. 20 of 1943
Yes	<b>√</b> No	6.	The lo	ocal unit has been d	elinquent in distributing	tax revenues that	at were collect	ted for anoth	ner tax	ding unit.
Yes	<b>√</b> No	7.	pensio	on benefits (normal	ed the Constitutional recosts) in the current y normal cost requirement	ear. If the plan i	s more than	100% funde	d and	the overfunding
Yes	<b>✓</b> No	8.		ocal unit uses cred 129.241).	it cards and has not a	idopted an appli	icable policy	as required	by P.	A. 266 of 1995
Yes	✓ No	9.	The lo	cal unit has not add	opted an investment pol	icy as required b	y P.A. 196 of	1997 (MCL	129.95	<b>i)</b> .
We have	enclosed	the	follow	ing:			Enclosed	To Be Forward		Not Required
The lette	er of commo	ents	and re	commendations.						<b>√</b>
Reports	on individu	al fe	deral fi	nancial assistance p	programs (program aud	lits).				<b>√</b>
Single A	udit Report	s (A	SLGU)							✓
Dennis	ublic Accounta									
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### MANAGEMENT'S DISCUSSION AND ANALYSIS For the Fiscal Year Ended September 30, 2005

This report offers readers of the North Country Community Mental Health's (the "Authority") financial statements a narrative overview and analysis of the financial activities for the fiscal year ended September 30, 2005. This analysis is provided at the beginning of the audit to facilitate the reader's understanding of the Authority's financial condition. It should not be taken as a replacement for the audit detail, which consists of the financial statements and supplemental information that presents the Authority's revenues and expenditures by program for the Provider Fund, Affiliation Fund and various Internal Service Funds.

### Using the Annual Report

This discussion and analysis is intended to serve as an introduction to the financial statements of North Country Community Mental Health. The Authority's financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information.

### Government-Wide Financial Statements

The government-wide financial statements provide readers with an overview of the Authority's finances. The Statement of Net Assets presents information on the Authority's total assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may indicate whether the financial position of the Authority is improving or declining. The Statement of Activities presents information on how the Authority's net assets changed during the fiscal year.

### Fund Financial Statements

A Fund is a grouping of related accounts used to maintain control over resources that have been segregated for specific activities. Fund financial statements present how services were financed in the short-term, and indicate what remains for future spending. Funds are divided into two categories: governmental and proprietary.

Governmental Fund financial statements focus on current inflows and outflows of financial resources, as well as balances of resources available at year-end for future use. The Governmental Fund financial statements for North Country Community Mental Health identify both the Provider Fund and Affiliation Fund activity and balances. The Governmental Funds Balance Sheet and Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance contain reconciliations, to facilitate comparison between the governmental fund and governmental activities reported in the government-wide financial statements.

Proprietary Funds, which in the Authority's case include only Internal Service Funds, are used to account for the financing of services provided by other funds of the entity. The Authority has three Internal Service Funds: the Risk Management Fund; Employee Benefit Fund; and the Building Improvement Fund.

The Risk Management Fund is established to protect the Authority from the inevitable risk occurring in a capitated funding arrangement where demand for service might exceed prepaid revenue. Included in the fund are balances transferred from affiliates Ausable Valley Community Mental Health, Northeast Michigan Community Mental Health, and Northern Michigan Substance Abuse Services. The dollar amount of fund equity as of September 30, 2004 was \$1,889,059. During FY05, additional deposits were made to the Risk Management Fund in the amount of \$870,658. Interest income was also earned in the amount of \$44,506. The dollar amount of fund equity as of September 30, 2005 is \$2,804,223.

The Employee Benefit Fund is used to secure funds necessary to meet future sick and vacation leave payout. The dollar amount of fund equity as of September 30, 2005 is \$0. The total current assets are \$534,845.

The Building Improvement Fund is used to account for the sale of rental services to the General Fund. The fund may be used for future building improvement. The total fund equity as of September 30, 2005 is \$510,380.

### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

### The Authority as a Whole

North Country Community Mental Health receives the majority of its funding (approximately 90.9%) from two contracts held with the Department of Community Health. The Medicaid Managed Specialty Supports and Services Contract provides funding for mental health and substance abuse services for the Medicaid population for a thirteen county region. The Managed Mental Health Supports and Services Contract provides funding for mental health services for the indigent population for a six county area. During the audit period, North Country Community Mental Health was in the final year of a three-year contracting period.

Fiscal year 2004-05 was the third year that North Country Community Mental Health operated as the lead agency in an Affiliation for Medicaid-funded services. North Country Community Mental Health entered into an agreement under the Intergovernmental Transfers of Functions and Responsibilities Act (P.A. 8, 1967) with Ausable Valley Community Mental Health and Northeast Michigan Community Mental Health in fiscal year 2002-03. Because it holds the contract with the Department of Community Health, North Country Community Mental Health receives all Medicaid revenue for the thirteen county region. Ausable Valley Community Mental Health, Northeast Michigan Community Mental Health, and Northern Michigan Substance Abuse Services hold contracts as service providers with North Country Community Mental Health. North Country Community Mental Health also provides services to its six county primary service area.

### Government-Wide Financial Analysis

The Authority's net assets were \$6,029,552 on September 30, 2005 and \$5,137,118 on September 30, 2004. Of this amount, the unrestricted portion was \$2,213,459 on September 30, 2005 and \$2,297,201 on September 30, 2004. Restricted net assets are to be used for a specific purpose and cannot be used to fund day-to-day operations.

	Governmental Activities 2003-04	Governmental Activities 2004-05
Current assets	\$ 9,215,913	\$ 9,161,424
Capital assets	1,573,123	1,610,949
Total Assets	<u>\$10,789,036</u>	<u>\$10,772,373</u>
Current liabilities	\$ 4,539,713	\$ 4,167,184
Non-current liabilities	1,112,205	<u>575,637</u>
Total Liabilities	\$ 5,651,918	<u>\$ 4,742,821</u>
Net assets		
Invested in capital assets (net of debt)	950,858	1,011,870
Restricted for Risk Management	1,889,059	2,804,223
Unrestricted	2,297,201	_2,213,459
Total Net Assets	\$ 5,137,118	<u>\$ 6,029,552</u>

The following table summarizes the change in net assets as of September 30, 2005. Comparison information is given for September 30, 2004.

	Governmental	Governmental
	Activities	Activities
	2003-04	2004-05
Total program revenues	\$53,664,016	\$53,988,739
General purpose revenues	<u>1,055,071</u>	1,110,071
Total revenue	\$54,719,087	\$55,098,810
Health and human service expenses		
Mental illness adult expenses	\$ 7,239,703	\$ 7,997,887
Mental illness child expenses	1,627,399	1,807,536
Developmental disability expenses	14,640,564	14,817,871
Other program service expense	676,796	390,911
Administration	2,123,898	1,830,562
Other expenses	232,162	246,520
Managed care		
Ausable Valley CMH	8,061,044	7,656,255
Northeast Michigan CMH	15,750,174	15,214,894
Northern MI Substance Abuse Services	604,390	668,982
Other contractual providers	1,557,764	1,300,535
QAAP Assessment	0	497,149
Managed care administration	2,178,357	1,777,274
Total Expenses	<u>\$54,692,251</u>	<u>\$54,206,376</u>
Changes in net assets	<u>\$ 26,836</u>	<u>\$ 892,434</u>

### Fund Budgetary Highlights

Over the course of the year, the Authority amended the budget two times to take into account changes in revenue and expenditures during the year. The total initial budget was \$27,731,485 for Provider Operations and \$47,917,528 for Affiliation operations. The total final budget was \$27,648,422 for Provider Operations. The total Affiliation budget did not change during the year.

The most significant revenue changes to the provider budget were changes in state formula funding and reimbursements. During FY05 the Department of Community Health revised the state formula fund authorization. Also during FY05, the Department of Community Health froze Adult Benefit Waiver eligibility, resulting in less reimbursement revenue for the Authority. The initial budget included \$5,134,326 in state formula fund revenue and \$866,492 in reimbursement revenue. The final budget included \$5,273,570 in state formula funds and \$593,697 in reimbursement revenue resulting in changes of \$139,244 and (\$272,795) respectively. An approximate increase in earned revenue comprised the remainder of the budget change.

Total expenditures for North Country Community Mental Health Provider Operations were \$363,888 less than budgeted. Staff turnover accounted for \$182,107 of the difference and reduced usage of residential facilities accounted for another \$168,885. The remaining difference was due to under expenditure of various operating line items.

North Country Community Mental Health Provider Operations overspent its Medicaid budget by \$282,220. Affiliates Ausable Valley Community Mental Health and Northeast Michigan Community Mental Health under spent their Medicaid budgets by \$295,927 and \$209,173 respectively. The unspent funds were returned to the Affiliation. The Affiliation deposited an additional \$770,658 into the Risk Management Fund during FY05. The remaining \$71,319 in Medicaid dollars was carry forward into FY06. The carry forward amount included \$21,318 in substance abuse dollars and \$50,001 in mental health dollars.

At the end of FY05, the Department of Community Heath passed on a Quality Assurance Assessment (QAAP) to the Affiliation in the amount of \$497,149. This assessment was booked as a liability to the State of Michigan at the end of FY05. To fund the assessment, the Department of Community Health increased the Affiliation's capitation payments by \$503,439. This was booked as a receivable from the State of Michigan at the end of FY05.

### Capital Asset and Debt Administration

As of September 30, 2005, the Authority had \$2,678,416 invested in capital assets, including land, buildings, equipment, furniture, and vehicles. The total accumulated depreciation on these assets is \$1,067,467. The total debt related to fixed assets was \$599,079. For comparison purposes, as of September 30, 2004, the Authority had \$2,584,972 invested in capital assets, including land, buildings, equipment, furniture, and vehicles. The total accumulated depreciation on these assets was \$1,011,849. The total debt related to fixed assets was \$622,265.

The most significant capital asset purchases during fiscal year 2004-05 were vehicles, computer software upgrades, and a building to house the peer directed program in Cheboygan. Six high-mileage vehicles were replaced. The Authority has been updating its information systems over the past year in order to increase its ability to manage and transmit information electronically.

Customization of the data collection software implemented in FY04 continued to occur during FY05. The software is used by all affiliates.

### Looking Forward to FY06 and Beyond

The Authority's budget for FY06 looks more promising than the previous two fiscal years. In FY06, the Department of Community Health increased Medicaid capitation payments to the Affiliation by 7.6% or \$3.53 million dollars. The Affiliation plans to pass on a 5% increase to its Affiliates to cover unavoidable cost increases. The remainder will be spent on new programming throughout the 13 county region, with the primary focus being children's services, services for the elderly, and alternative day services for persons with developmental disabilities.

It is anticipated that funding for FY07 will continue at FY06 levels.



Business and Financial Advisors
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Fhomas E. Gartland, CPA Brad P. Niergaith - CPA James G. Shuinate, CPA Robert C. Thompson, CPA Michael D. Shaw, CPA Mary F. Krantz, CPA Shelh-K. Bedford, CPA

### REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

Board of Directors North Country Community Mental Health

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of *North Country Community Mental Health* (the "Authority") as of and for the year ended September 30, 2005, which collectively comprise the Authority's financial statements as listed in the table of contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Authority as of September 30, 2005, and the respective changes in financial position and cash flows, where applicable thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated February 2, 2006 on our consideration of the Authority's internal control over financial reporting and our tests of its compliance with certain provisions, laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.



Board of Directors North Country Community Mental Health Page 2

The management's discussion and analysis and budgetary comparison information on pages i - v and 26 - 27, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Dennis, Gartland & Niergarth

February 2, 2006

Our clients' success – our business

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### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Directors North Country Community Mental Health

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of *North Country Community Mental Health*, (the "Authority"), as of and for the year ended September 30, 2005, which collectively comprise the Authority's financial statements and have issued our report thereon dated February 2, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Authority's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board of Directors and management, and is not intended to be and should not be used by anyone other than these specified parties.

Dennis, Gartland & Niergarth

February 2, 2006



### STATEMENT OF NET ASSETS

September 30, 2005

Current assets           Cash and cash equivalents         \$ 7,187,738           Investments         543,174           Accounts receivable         313,631           Due from member counties         99,915           Due from providers         686,235           Prepaid expenses         330,731           Total current assets         9,161,424           Non-current assets         \$ 10,772,373           LIABILITIES AND NET ASSETS           LIABILITIES           Current liabilities         \$ 2,510,668           Accounts payable         \$ 2,510,668           Account payable         \$ 2,510,668           Accrued liabilities         166,954           Due to State         418,226           Due to providers         418           Deposits         4,681           Deferred revenue         451,250           Accrued annual leave         534,845           Notes payable         23,442           Total current liabilities         4,167,184           Non-current liabilities         4,167,184           Non-current liabilities         4,742,821           NET ASSETS         Invested in capital assets, net of related debt         1,011,870		Governmental Activities
Cash and cash equivalents         \$ 7,187,738           Investments         543,174           Accounts receivable         313,631           Due from member counties         99,915           Due from providers         686,235           Prepaid expenses         330,731           Total current assets         9,161,424           Non-current assets         \$ 1,610,949           Total assets, net of accumulated depreciation         1,610,949           Total assets         \$ 10,772,373           LIABILITIES         ** 10,772,373           LIABILITIES AND NET ASSETS         ** 10,772,373           LIABILITIES         ** 2,510,668           Accounts payable         \$ 2,510,668           Accrued liabilities         166,954           Due to State         474,926           Due to State         4,681           Deposits         4,681           Deferred revenue         451,250           Accrued annual leave         534,845           Notes payable         23,442           Total current liabilities         4,167,184           Non-current liabilities         4,742,821           Net ASSETS         Invested in capital assets, net of related debt         1,011,870           Re	ASSETS	
Investments         543,174           Accounts receivable         313,631           Due from member counties         99,915           Due from providers         686,235           Prepaid expenses         330,731           Total current assets         9,161,424           Non-current assets         2,10,772,373           LIABILITIES         \$10,772,373           LIABILITIES         \$2,510,668           Accounts payable         \$2,510,668           Accrued liabilities         166,954           Due to State         474,926           Due to providers         418           Deposits         4,681           Deferred revenue         451,250           Accrued annual leave         534,845           Notes payable         23,442           Total current liabilities         4,167,184           Non-current liabilities         4,167,184           Non-current liabilities         4,263           Notes payable         575,637           Total inabilities         4,742,821           Net Assets         1,011,870           Restricted         2,804,223           Unrestricted         2,213,459           Total net assets         6,029,555	Current assets	
Accounts receivable       313,631         Due from member counties       99,915         Due from providers       686,235         Prepaid expenses       330,731         Total current assets       9,161,424         Non-current assets       \$10,772,373         LIABILITIES AND NET ASSETS         LIABILITIES       Current liabilities         Accounts payable       \$2,510,668         Accrued liabilities       166,954         Due to State       474,926         Due to Due to providers       4,681         Deposits       4,681         Deferred revenue       451,250         Accrued annual leave       534,845         Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       4,742,821         NET ASSETS       Invested in capital assets, net of related debt       1,011,870         Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	Cash and cash equivalents	\$ 7,187,738
Accounts receivable         313,631           Due from member counties         99,915           Due from providers         686,235           Prepaid expenses         330,731           Total current assets         9,161,424           Non-current assets         1,610,949           Total assets         \$10,772,373           LIABILITIES AND NET ASSETS           LIABILITIES         \$2,510,668           Accounts payable         \$2,510,668           Accrued liabilities         166,954           Due to State         474,926           Due to providers         418           Deposits         4,681           Deferred revenue         451,250           Accrued annual leave         534,845           Notes payable         23,442           Total current liabilities         4,167,184           Non-current liabilities         4,742,821           Net ASSETS         Invested in capital assets, net of related debt         1,011,870           Restricted         2,804,223           Unrestricted         2,231,459           Total net assets         6,0029,555	Investments	
Due from providers         686,235           Prepaid expenses         330,731           Total current assets         9,161,424           Non-current assets	Accounts receivable	313,631
Prepaid expenses         330,731           Total current assets         9,161,424           Non-current assets         1,610,949           Total assets         \$10,772,373           LIABILITIES AND NET ASSETS           LIABILITIES AND NET ASSETS           Current liabilities         5           Accounts payable         \$2,510,668           Accrued liabilities         166,954           Due to State         474,926           Due to providers         418           Deposits         4,681           Deferred revenue         451,250           Accrued annual leave         534,845           Notes payable         23,442           Total current liabilities         4,167,184           Non-current liabilities         4,742,821           NET ASSETS         1           Invested in capital assets, net of related debt         1,011,870           Restricted         2,804,223           Unrestricted         2,213,459           Total net assets         6,029,552	Due from member counties	99,915
Prepaid expenses         330,731           Total current assets         9,161,424           Non-current assets         1,610,949           Total assets         \$10,772,373           LIABILITIES AND NET ASSETS           LIABILITIES         \$2,510,668           Accounts payable         \$2,510,668           Accrued liabilities         166,954           Due to State         474,926           Due to providers         418           Deposits         4,681           Deferred revenue         451,250           Accrued annual leave         534,845           Notes payable         23,442           Total current liabilities         4,167,184           Non-current liabilities         4,742,821           NET ASSETS         1           Invested in capital assets, net of related debt         1,011,870           Restricted         2,804,223           Unrestricted         2,213,459           Total net assets         6,029,552	Due from providers	686,235
Non-current assets         1,610,949           Total assets         \$ 10,772,373           LIABILITIES AND NET ASSETS           LIABILITIES           Current liabilities           Accounts payable         \$ 2,510,668           Accrued liabilities         166,954           Due to State         474,926           Due to providers         418           Deposits         4,681           Deferred revenue         451,250           Accrued annual leave         534,845           Notes payable         23,442           Total current liabilities         4,167,184           Non-current liabilities         4,742,821           NET ASSETS         Invested in capital assets, net of related debt         1,011,870           Restricted         2,804,223           Unrestricted         2,213,459           Total net assets         6,029,552	Prepaid expenses	
Capital assets         1,610,949           Total assets         \$ 10,772,373           LIABILITIES AND NET ASSETS           LIABILITIES           Current liabilities           Accounts payable         \$ 2,510,668           Accrued liabilities         166,954           Due to State         474,926           Due to providers         418           Deposits         4,681           Deferred revenue         451,250           Accrued annual leave         534,845           Notes payable         23,442           Total current liabilities         4,167,184           Non-current liabilities         4,742,821           Net Assets         575,637           Total liabilities         1,011,870           Restricted         1,011,870           Restricted         2,804,223           Unrestricted         2,804,223           Unrestricted         2,213,459           Total net assets         6,029,552	Total current assets	9,161,424
Total assets	Non-current assets	
LIABILITIES AND NET ASSETS           LIABILITIES           Current liabilities         2,510,668           Accounts payable         \$ 2,510,668           Accrued liabilities         166,954           Due to State         474,926           Due to providers         418           Deposits         4,681           Deferred revenue         451,250           Accrued annual leave         534,845           Notes payable         23,442           Total current liabilities         4,167,184           Non-current liabilities         4,742,821           NET ASSETS         Invested in capital assets, net of related debt         1,011,870           Restricted         2,804,223           Unrestricted         2,213,459           Total net assets         6,029,552	Capital assets, net of accumulated depreciation	1,610,949
LIABILITIES         Current liabilities       \$ 2,510,668         Accounts payable       \$ 166,954         Due to State       474,926         Due to providers       418         Deposits       4,681         Deferred revenue       451,250         Accrued annual leave       534,845         Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       575,637         Total liabilities       4,742,821         NET ASSETS       Invested in capital assets, net of related debt       1,011,870         Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	Total assets	<u>\$ 10,772,373</u>
Current liabilities       \$ 2,510,668         Accounts payable       \$ 166,954         Due to State       474,926         Due to providers       418         Deposits       4,681         Deferred revenue       451,250         Accrued annual leave       534,845         Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       575,637         Total liabilities       4,742,821         NET ASSETS       Invested in capital assets, net of related debt       1,011,870         Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	LIABILITIES AND NET ASSETS	
Accounts payable       \$ 2,510,668         Accrued liabilities       166,954         Due to State       474,926         Due to providers       418         Deposits       4,681         Deferred revenue       451,250         Accrued annual leave       534,845         Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       575,637         Total liabilities       4,742,821         NET ASSETS       Invested in capital assets, net of related debt       1,011,870         Restricted       2,804,223         Unrestricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	LIABILITIES	
Accrued liabilities       166,954         Due to State       474,926         Due to providers       418         Deposits       4,681         Deferred revenue       451,250         Accrued annual leave       534,845         Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       575,637         Total liabilities       4,742,821         NET ASSETS       Invested in capital assets, net of related debt       1,011,870         Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	Current liabilities	
Accrued liabilities       166,954         Due to State       474,926         Due to providers       418         Deposits       4,681         Deferred revenue       451,250         Accrued annual leave       534,845         Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       575,637         Total liabilities       4,742,821         NET ASSETS       Invested in capital assets, net of related debt       1,011,870         Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	Accounts payable	\$ 2,510,668
Due to State       474,926         Due to providers       418         Deposits       4,681         Deferred revenue       451,250         Accrued annual leave       534,845         Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       575,637         Total liabilities       4,742,821         NET ASSETS       Invested in capital assets, net of related debt       1,011,870         Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552		
Due to providers       418         Deposits       4,681         Deferred revenue       451,250         Accrued annual leave       534,845         Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       575,637         Total liabilities       4,742,821         NET ASSETS       1,011,870         Restricted       1,011,870         Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	Due to State	· · · · · · · · · · · · · · · · · · ·
Deferred revenue       451,250         Accrued annual leave       534,845         Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       575,637         Total liabilities       4,742,821         NET ASSETS       Invested in capital assets, net of related debt       1,011,870         Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	Due to providers	•
Deferred revenue       451,250         Accrued annual leave       534,845         Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       575,637         Total liabilities       4,742,821         NET ASSETS       Invested in capital assets, net of related debt       1,011,870         Restricted       2,804,223         Unrestricted       2.213,459         Total net assets       6,029,552	Deposits	4,681
Notes payable       23,442         Total current liabilities       4,167,184         Non-current liabilities       575,637         Total liabilities       4,742,821         NET ASSETS       1,011,870         Restricted       1,011,870         Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	Deferred revenue	451,250
Total current liabilities  Non-current liabilities  Notes payable  Total liabilities  4,742,821  NET ASSETS  Invested in capital assets, net of related debt Restricted Risk management Restricted  Risk management Unrestricted  Total net assets  4,167,184  4,167,184  4,742,821  4,742,821  2,804,221  4,742,821  1,011,870  2,804,223  2,213,459  Total net assets	Accrued annual leave	534,845
Non-current liabilities Notes payable  Total liabilities  NET ASSETS Invested in capital assets, net of related debt Restricted Risk management Unrestricted  Total net assets  Total net assets  S75,637  4,742,821  1,011,870  2,804,223  2,804,223  4,742,821  5,011,870  6,029,552	Notes payable	•
Notes payable 575,637  Total liabilities 4,742,821  NET ASSETS Invested in capital assets, net of related debt Restricted Risk management 2,804,223 Unrestricted 2,213,459  Total net assets 6,029,552	Total current liabilities	4,167,184
Total liabilities 4,742,821  NET ASSETS Invested in capital assets, net of related debt Restricted Risk management 2,804,223 Unrestricted 2,213,459  Total net assets 6,029,552	Non-current liabilities	
NET ASSETS Invested in capital assets, net of related debt Restricted Risk management Unrestricted  Total net assets  7,011,870 2,804,223 2,804,223 2,213,459 6,029,552	Notes payable	575,637
Invested in capital assets, net of related debt Restricted Risk management Unrestricted  Total net assets  1,011,870 2,804,223 2,213,459 6,029,552	Total liabilities	4,742,821
Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	NET ASSETS	
Restricted       2,804,223         Unrestricted       2,213,459         Total net assets       6,029,552	Invested in capital assets, net of related debt	1,011,870
Unrestricted         2,213,459           Total net assets         6,029,552		, ,
Unrestricted         2,213,459           Total net assets         6,029,552	Risk management	2,804,223
	Unrestricted	
Total liabilities and net assets \$\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	Total net assets	6,029,552
	Total liabilities and net assets	\$_10,772,373

### STATEMENT OF ACTIVITIES

Year Ended September 30, 2005

		Year End	led S	September 30	), 200	05		NI-+ (T)
							R	Net (Expense) evenue and Changes
				Prograi	n Rev	Net Assets		
		_		Charges	Or	erating Grants		Governmental
Functions/Program		Expenses		For Services	ano	d Contributions		Activities
Governmental Activities - Mental								
Health Services								
Developmentally Disabled								
Residential	\$	9,251,399	\$	156,314	\$	9,126,287	\$	31,202
Outpatient		893,475		8,112		847,257	-	(38,106)
Partial Day		3,169,573		2,899		3,025,178		(141,496)
Case Management		1,503,424		5,140		1,436,776		(61,508)
Mentally Ill - Adult		, ,		ŕ		, , ,		(,)
State Inpatient		887,728		-		765,207		(122,521)
Community Inpatient		649,571		118,449		468,726		(62,396)
Residential		1,462,822		36,110		1,460,744		34,032
Outpatient		2,334,864		219,436		1,973,678		(141,750)
Partial Day		885,511		59,736		787,572		(38,203)
Case Management		778,927		22,080		711,121		(45,726)
Consumer Operated		176,898		,		102,824		(74,074)
Community Treatment		821,566		83,844		696,428		(41,294)
Mentally Ill - Child		,		52,511		0,0,120		(11,271)
Residential		208,614		5,160		203,428		(26)
Outpatient		1,520,280		159,648		1,308,490		(52,142)
Case Management		78,642		-		75,691		(2,951)
Other Services		390,911		74,199		278,736		(37,976)
Board Administration		1,830,562		37,424		1,829,316		36,178
Risk Fund Contribution		1,000,000		3,,. <b>2</b> ,		100,000		100,000
Managed Care Operations						100,000		100,000
Ausable Valley CMH		7,656,255		_		7,656,255		_
Northeast Michigan CMH		15,214,894		_		15,214,894		-
NMSAS		668,982		_		668,982		-
Other Contractual Providers		1,300,535		_		1,300,535		•
QAAP Assessment		497,149		_		497,149		-
Risk Fund Contribution		157,145		_		770,658		770,658
General and Administrative		1,777,274		482,402		1,211,854		
Housing Services		73,068		702,702		1,211,634		(83,018)
Depreciation - unallocated		173,452		_		-		(73,068)
Doprociation analiocated	_	175,752						(173,452)
Total governmental								
activities	\$	54,206,376	<u>\$</u>	1,470,953	\$	52,517,786		(217,637)
	G	eneral purpos	e rev	enues				
				rom member c	ountie	:s		657,264
		Investment						200,657
		Other local	misc	ellaneous				252,150
		Total ge	nera	l purpose reven	ues			1,110,071
	C	hange in net a	ssets	ı				892,434
	N	et assets, begi	nnin	g of year				5,137,118
	N	et assets, end	of ve	ear			\$	6,029,552
		-: a00010, 011 <b>a</b>	J. J.				Ψ	0,029,332

### BALANCE SHEET - GOVERNMENTAL FUNDS

September 30, 2005

		Provider Fund		Affiliation Fund		Total
ASSETS						
Cash and cash equivalents	\$	4,232,934	\$	506,599	\$	4,739,533
Investments		543,174		-		543,174
Accounts receivable		313,080		551		313,631
Due from State		-		441,937		441,937
Due from member counties		99,915		-		99,915
Due from providers		-		686,235		686,235
Due from other funds		365,103		13,855		378,958
Prepaid expenditures		316,740		13,991		330,731
Total assets	<u>\$</u>	5,870,946	\$	1,663,168	<u>\$</u>	7,534,114
LIABILITIES AND FUND BALANCES LIABILITIES						
Accounts payable	\$	1,855,741	\$	654,927	\$	2,510,668
Accounts payable Accrued liabilities	Ф	, ,	Ф		Ф	
		152,356		14,598		166,954
Due to State		916,863		1 040 415		916,863
Due to other funds		247,642		1,049,415		1,297,057
Due to providers		4 601		418		418
Deposits		4,681				4,681
Deferred revenue		372,063		79,187		451,250
Total liabilities		3,549,346	_	1,798,545		5,347,891
FUND BALANCES						
Unreserved	_	2,321,600		(135,377)		2,186,223
Total liabilities and fund balances	<u>\$</u>	5,870,946	\$	1,663,168		
Reconciliation of Governmental Fund Balances to Government-Wide Net Assets						
Amounts reported for governmental activities in the statement of						
net assets are different because:						
Capital assets used in governmental activities are not						
financial resources and, therefore, are not reported as						
assets in governmental funds. The cost of the assets						
is \$1,471,646 and the accumulated depreciation is						
\$942,920.						528,726
Internal service funds are used by management to charge						
the costs of certain activities, such as building rentals						
and risk management, to individual funds. The assets						
and liabilities of the internal service funds are						
included in governmental activities in the statement of						
net assets.						3,314,603
Total net assets - governmental activities					\$	6,029,552

### STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS

### For the Year Ended September 30, 2005

	Provider Fund	Affiliation Fund	Total
Revenues			
Department funding	\$ 25,020,807	\$ 47,531,652	\$ 72,552,459
Local match	1,022,052	819,584	1,841,636
Reimbursements	689,549	-	689,549
Earned revenue	246,649	-	246,649
Grants	229,004	-	229,004
Other revenue		221,232	221,232
Total revenues	27,208,061	48,572,468	75,780,529
Expenditures			
Developmentally Disabled			
Residential	9,282,599	-	9,282,599
Outpatient	893,475	-	893,475
Partial Day	3,169,573	-	3,169,573
Case Management	1,503,424	_	1,503,424
Mentally Ill - Adult			,,
State Inpatient	887,728	-	887,728
Community Inpatient	649,571	-	649,571
Residential	1,503,160	_	1,503,160
Outpatient	2,335,063	-	2,335,063
Partial Day	899,413	-	899,413
Case Management	784,727		784,727
Consumer Operated	176,898	-	176,898
Assertive Community Treatment	827,968	-	827,968
Mentally Ill - Child			,
Residential	208,614	-	208,614
Outpatient	1,520,280	-	1,520,280
Case Management	78,642	_	78,642
Other Services	390,911	_	390,911
Board Administration	2,172,488	_	2,172,488
Managed Care Operations		48,612,765	48,612,765
Total expenditures	27,284,534	48,612,765	75,897,299
REVENUES UNDER EXPENDITURES	(76,473)	(40,297)	(116,770)
Fund balance, beginning of year	2,398,073	(95,080)	2,302,993
Fund balance, end of year	<u>\$ 2.321,600</u>	\$ (135,377)	\$ 2,186,223

### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES WITH THE STATEMENT OF ACTIVITIES

For the Year Ended September 30, 2005

_	Total Net Change in Fund Balances - Governmental Funds	\$ (116,770)
_	Amounts reported for governmental activities in the statement of activities are different because:	
, ma	Capital outlays to purchase or build capital assets are reported in the governmental funds as expenditures. However, costs that meet the capitalization policy are shown in the statement of net assets and allocated over their estimated useful lives as annual depreciation expense in the statement of activities. This is the amount by which capital outlays exceeds depreciation during the year.	
_	Capital outlays \$ 254,832 Undepreciable balance of disposals (14,609) Depreciation expense (173,452)	66,771
_	Internal service funds are used by management to charge the costs of certain activities, such as building rentals and risk management, to individual funds. The net income of the internal service funds is reported with governmental activities.	 942,433

Changes in Net Assets of Governmental Activities

\$ 892,434

### BALANCE SHEET - PROPRIETARY FUNDS

September 30, 2005

		Internal S	Serv	ice Funds (N	on-	Major)		
	N	Risk Ianagement Fund		Employee Benefit Fund	I	Building mprovement Fund		Total
ASSETS								
Cash and cash equivalents	\$	1,933,565	\$	482,954	\$	31,686	\$	2,448,205
Due from other funds		870,658	-	51,891		100,000		1,022,549
Total current assets		2,804,223		534,845		131,686		3,470,754
Buildings, net of depreciation		<del></del>	_			1,082,223		1,082,223
Total assets	<u>\$</u>	2,804,223	\$	534,845	<u>\$</u>	1,213,909	\$	4,552,977
LIABILITIES AND FUND EQUITY LIABILITIES								
Due to other funds	\$	-	\$	_	\$	104,450	\$	104,450
Accrued annual leave	•	_	•	534,845	•	-	•	534,845
Notes payable		-		<u> </u>	_	23,442		23,442
Total current liabilities		-		534,845		127,892		662,737
Notes payable				-		575,637		575,637
Total liabilities		**	_	534,845	_	703,529		1,238,374
FUND EQUITY								
Contributed capital		-		-		448,923		448,923
Retained earnings Unrestricted						61,457		61,457
Restricted for				-		01,437		01,437
Managed care		2,420,786		-		_		2,420,786
General funds		383,437		_			_	383,437
Total fund equity		2,804,223				510,380		3,314,603
Total liabilities and fund equity	\$	2,804,223	\$	534,845	\$	1,213,909	\$	4,552,977

### STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS - PROPRIETARY FUNDS

For the Year Ended September 30, 2005

	<u>Internal S</u>	Von-Major)		
	Risk	Employee	Building	
	Management	Benefit	Improvement	
	Fund	Fund	Fund	Total
Revenues				
Charges for service	\$ 870,658	\$ 21,662	\$ 99,545	\$ 991,865
Interest income	44,506	_	793	45,299
Total revenues	915,164	21,662	100,338	1,037,164
Expenditures				
Employee benefits	-	21,662	-	21,662
Repairs and maintenance	-	-	5,159	5,159
Depreciation	-	-	44,526	44,526
Interest expense			23,384	23,384
Total expenditures		21,662	73,069	94,731
NET INCOME	915,164	-	27,269	942,433
Retained earnings, beginning of year	1,889,059		34,188	1,923,247
Retained earnings, end of year	\$ 2,804,223	<u>\$</u>	<u>\$ 61,457</u>	\$ 2,865,680

### STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS

For the Year Ended September 30, 2005

		Internal vice Funds
CASH FLOWS FROM OPERATING ACTIVITIES	<u>501</u>	vice i unas
Operating income	\$	942,433
Adjustments to reconcile net operating income to		
cash provided by operating activities		
Depreciation		44,526
Increase in due from other funds		(838,988)
Increase in accrued annual leave		21,662
Decrease in due to other funds		(153,250)
Net cash provided from operating activities		16,383
CASH FLOWS FROM CAPITAL FINANCING ACTIVITIES		
Acquisition and construction of capital assets		(15,581)
Net borrowings (repayments) under loan agreements		(23,186)
Net cash used from capital financing activities		(38,767)
NET DECREASE IN CASH		(22,384)
Cash, beginning of year	_	2,470,589
Cash, end of year	\$	2,448,205

### NOTES TO FINANCIAL STATEMENTS

### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

### Nature of Operations

North Country Community Mental Health (the "Authority") was created on April 1, 2003 as an independent mental health authority by the Counties of Antrim, Charlevoix, Cheboygan, Emmet, Kalkaska and Otsego, under Public Act 290, PA 1995. The Authority is the survivor, resulting from the merger of Northern Michigan Community Mental Health Services Board and Antrim Kalkaska Community Mental Health Services Board. The Authority is governed by an 18 member board. The operations of the Authority are characterized by two distinct functions as follows:

### Conduit of State Medicaid Funds

The Authority is the Preferred Health Provider ("PHP"), representing three community mental health agencies servicing 13 counties in Northern Michigan, the "Northern Affiliation." As the PHP, the Authority negotiates with the Michigan Department of Community Health ("MDCH") for the Northern Affiliation's Medicaid contract. The PHP then negotiates contracts with its affiliated providers for distribution of those funds.

### Provider of Mental Health Services

As a provider of mental health services, the Authority's purpose and power is to carry out the provisions of the Michigan Mental Health Code in the six-county area it services. Funding for State Medicaid revenue flows from the contract described above. For non-Medicaid funds, the Authority and each member of the Northern Affiliation individually contract with MDCH and other funding sources.

The accounting policies of the Authority conform to generally accepted accounting principles as applicable to local governments in the United States.

The accounting and reporting framework and the more significant accounting principles and practices of the Authority are discussed in subsequent sections of this note. The remainder of the notes are organized to provide explanations, including required disclosures, of the Authority's activities.

### NOTES TO FINANCIAL STATEMENTS - Continued

### Reporting Entity

The Authority's financial statements include the accounts of all Authority operations. In evaluating the Authority as a reporting entity, management has addressed all potential component units (traditionally separate reporting units) for which the Authority may or may not be financially accountable and, as such, be includable within the Authority's financial statements. In accordance with GASB Statement No. 14, the Authority is financially accountable if it appoints a voting majority of the potential component unit's governing board and (1) it is able to impose its will on the organization, or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the Authority. Additionally, the Authority is required to consider other organizations for which the nature and significance of their relationship with the Authority are such that exclusion would cause the Authority's financial statements to be misleading or incomplete.

Based on this criteria, management has not identified any potential component units requiring consideration for inclusion in the Authority's financial statements.

### Government-Wide and Fund Financial Statements

### Government-Wide Financial Statements

The statement of net assets and statement of activities display information about the Authority as a whole. Individual funds are not displayed, but the statements distinguish governmental and business-like (if any) activities generally supported by the Authority's general revenues.

The statement of activities reports the expenses of a given function offset by program revenues directly connected with the functional program. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges to users of the Authority's services; (2) operating grants and contributions which finance annual operating activities including restricted investment income; and (3) capital grants and contributions which fund the acquisition, construction, or rehabilitation of capital assets. These revenues are subject to externally imposed restrictions to these program uses. Other revenue sources not properly included with program revenues are reported as general revenues.

### Fund Financial Statements

The balance sheet and statement of revenues, expenditures and changes in fund balances for the Authority's governmental funds and the balance sheet, statement of revenues, expenses and changes in retained earnings and the statement of cash flows for the Authority's proprietary funds are presented after the government-wide statements. These fund financial statements display information about major funds for governmental funds. Major funds are generally those that represent 10% or more of governmental fund assets, liabilities, revenues or expenditures. The Authority's only proprietary funds are internal service funds used in governmental activities. Internal service funds are not major funds but are shown individually to satisfy reporting requirements of the Michigan Department of Treasury.

### Measurement Focus, Basis of Accounting and Financial Statement Presentation

The financial statements of the Authority are prepared in accordance with *Generally Accepted Accounting Principles* ("GAAP"). The Authority applies all relevant Governmental Accounting Standards Board ("GASB") pronouncements and applicable Financial Accounting Standards Board ("FASB") pronouncements and Accounting Principles Board ("APB") opinions issued on or before November 30, 1989, unless they conflict with GASB pronouncements. The Authority does not apply FASB pronouncements or APB opinions issued after November 30, 1989.

The government-wide statements report using the economic resource measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants are recognized when grantor eligibility requirements are met.

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that only current assets and current liabilities are generally included on their balance sheets. Their reported fund balances are considered a measure of "available spendable resources." Governmental fund operating statements present increases and decreases in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

All governmental funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule are: (1) accumulated unpaid vacation, sick pay and other employee amounts which are not payable from available resources and; (2) principal and interest on general long-term debt which is recognized when due.

### Program Revenues

Program revenues derive directly from the program itself or from outside parties for the restricted use in a particular program. On the statement of activities, program revenues reduce the net cost of the various functions to reflect the amount which is financed from the Authority's general revenues.

The Authority's most significant program revenues are Medicaid, other State grants and charges for services.

### Revenue Recognition

A significant portion of funding is received through the State of Michigan under managed care contracts. The contracts are prepaid and the Authority is responsible for management of all State and Federal funds they receive via their contracts. The Authority has negotiated or assumed two contracts with the State covering the period from October 1, 2004 through September 30, 2005. One contract covers Medicaid funds and the other covers State General Funds. Both of the contracts are partial-risk contracts with the Authority and the State of Michigan Department of Community Health sharing costs for services over an established threshold. The Authority's risk is limited to all of the first 5% of costs in excess of the threshold and half of the second 5% of costs in excess of the threshold.

### NOTES TO FINANCIAL STATEMENTS - Continued

Additionally, the Authority is entitled to reinvest cost savings of up to 5% of the threshold to be used as follows:

Medicaid contract savings are to be used for qualifying Medicaid reinvestment expenditures.

General Fund savings are carried forward to the subsequent fiscal year.

Cost settlement occurs as of September 30, as necessary, to determine expenditures for the risk sharing methodology. Savings, if any, are recorded as deferred revenue until utilized as described above.

### Medicaid Contract

The Authority has contracted with the State of Michigan for Medicaid funds for all of its affiliated providers. Payment under the contract is on a capitated basis. Payment to the Authority is on a pereligible Medicaid recipient, per month basis. Adjustments for the fluctuations in the Medicaid population are made monthly. The Authority recognizes all payments received under this contract as revenue in its Affiliation Fund. The Provider Fund recognizes reimbursement revenue as it provides services funded by the Affiliation Fund.

### General Fund Contract

The Authority's General Fund contract with the State of Michigan is based on historical funding levels. Revenue is recognized in the Provider Fund upon incurring qualifying expenditures.

### Fund Types and Major Funds

### Activities in Major Funds

The Provider Fund is the main operating fund of the Authority. It is used to account for the proceeds of revenue sources legally restricted for mental health activities.

The Affiliation Fund negotiates with the Michigan Department of Community Health for the Northern Affiliation's Medicaid contract. It is used to account for the receipt and distributions of State contracted Medicaid revenues on behalf of the Northern Affiliation's members.

### Activities in Internal Service Funds

Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments or agencies of the Authority or to other governments on a cost-reimbursement basis.

The Risk Management Fund is used to finance exposure to risk under managed care contracts.

The Employee Benefit Fund is used to finance employees' annual leave benefits accrued but unpaid.

The Building Improvement Fund is used to account for the acquisition of properties that are leased to the Provider Fund and made available to North Country Community Mental Health clients.

### Cash Equivalents

For purposes of the balance sheet classification, the Authority considers all highly-liquid debt instruments with maturity of three months or less to be a cash equivalent.

### Capital Assets

Capital assets are recorded at cost or, if donated, the fair value at the time of donation. The Authority generally capitalizes assets with cost of \$5,000 or more as purchase and construction outlays occur. No depreciation is recorded on land or construction-in-process. Expenditures for major renewals and betterments that extend the useful lives of the capital assets are capitalized. Expenditures for maintenance and repairs are charged to current expenditures as incurred. Depreciation is computed using the straight-line method. When capital assets are disposed, the cost and applicable accumulated depreciation are removed from the respective accounts and the resulting gain or loss is recorded in operations.

Estimated useful lives for depreciable assets are as follows:

	<u>Years</u>
Buildings and improvements	8 - 25
Furniture and equipment	3 - 10
Vehicles	4

### **Budgets and Budgetary Accounting**

A budget is adopted each year for the governmental funds based on an appropriated amount. The budgets are prepared on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles. Budgetary control over programs funded under grants and contracts are maintained on the basis of the provisions contained in the grants and contracts.

### Fund Equity

The proprietary funds financial statements report restricted fund equity for amounts not appropriable for expenditures or legally segregated for a specific future use. Designations of fund balances represent management's plans for future use of financial resources.

### Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Initial costs settlements under managed care contracts require substantial use of judgment and are subject to review by the Michigan Department of Community Health. Accordingly, the reported amounts of revenue, deferred revenue and due from/to the State could change.

### NOTE B - BUDGETARY POLICY AND PRACTICE

The Authority follows the provisions of P.A. 621 of 1978 (the Uniform Budgeting and Accounting Act) (the "Act") in the adoption and execution of its budget. The Act requires amounts be appropriated in the Provider and Affiliation Funds before expenditures may be incurred. Appropriations must be amended to allow expenditures in excess of the original appropriation. However, appropriations in excess of revenues and available fund balance are in violation of the Act. All budget appropriations lapse at the end of each fiscal year.

During the year ended September 30, 2005, the Authority incurred expenditures which were in excess of the amounts appropriated as follows:

	Budget	Actual	<u>Variance</u>
Provider Fund			
Developmentally Disabled			
Partial Day	\$ 3,154,166	\$ 3,169,573	\$ 15,407
Mentally Ill - Adult			
State Inpatient	840,950	887,728	46,778
Community Inpatient	648,318	649,571	1,253
Partial Day	862,043	899,413	37,370
Consumer Operated	113,545	176,898	63,353
Board Administration	2,014,953	2,172,488	157,535
Affiliation Fund			
Managed Care Operations	47,917,528	48,612,765	695,237

Substantially all of the \$63,353 variance in the Provider Fund's consumer operated functional category is the result of the Authority's budgeting practices. For capital expenditures exceeding \$5,000, the Authority budgets for and will be reimbursed over the useful life of the asset as opposed to the year of acquisition. The full expenditure is charged to the fund during the year of acquisition.

The \$695,237 variance in the Affiliation Fund was substantially offset by known but unbudgeted revenues.

The \$135,377 deficit fund balance in the Affiliation Fund is the result of no State funding for capital expenditures exceeding \$5,000. The Authority will be reimbursed for these expenditures over the useful life of the asset as opposed to the year of acquisition.

### **NOTE C - CASH AND INVESTMENTS**

At September 30, 2005, the Authority's cash and cash equivalents and investments include the following:

	<u>Fina</u>	ancial Statem	ent Cl	assification	
		Cash and			
	E	quivalents	In	vestments	 Total
Cash on hand Bank deposits Investments	\$	3,654 3,623,235 3,560,849	\$	543,174	\$ 3,654 4,166,409 3,560,849
	\$	7,187,738	\$	543,174	\$ 7,730,912

Custodial Credit Risk - Deposits

	Bank	Carrying
	Balance	Amount
Bank deposits	\$ 4,447,404	\$ 4,166,409

In the event of a bank failure, the Authority's deposits may not be returned to it. As of September 30, 2005, \$3,947,404 of the Authority's bank deposits were uninsured.

### **Investments**

Michigan law permits investments in the following vehicles:

- 1. Bonds and other obligations of the United States Government.
- 2. Certificates of deposit and savings accounts of banks or credit unions who are members of the FDIC and FSLIC, respectively.
- 3. Certain commercial paper.
- 4. United States Government repurchase agreements.
- 5. Banker's acceptance of United States banks.
- 6. Certain mutual funds.

The investments held by the Authority and their maturities are as follows:

		Investm	ent Maturities	(in years)
Investment Type	Fair Value	Current	1-5	More than 5
Money Market funds	\$ 3,560,849	\$ 3,560,849	\$ -	\$

### Interest Rate Risk

The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

### Credit Risk

State law limits investments in commercial paper and corporate bonds to a prime or better rating issued by nationally recognized rating organizations. The Authority's investment in the money market funds was rated Aaa by Moody's Investors Services.

### NOTE D - INVESTMENTS IN CAPITAL ASSETS

Investments in capital assets consist of the following:

	September 2004	30, Additions	Retirements	September 30, 2005
Vehicles Computer equipment Furniture and fixtures Residential homes and	\$ 698,3 230,1 372,7	56 164,670	\$ (93,729) (75,000) (8,240)	\$ 724,183 319,826 364,476
improvements	1,043,6	90 15,581	_	1,059,271
Total depreciable assets	2,344,8	72 299,853	(176,969)	2,467,756
Less accumulated depreciation	(1,011,8	49) (217,978)	162,360	(1,067,467)
Construction-in-process Land	92,6 147,5	,	(92,660)	63,160 147,500
Total capital assets, net	\$ 1,573,1	23 \$ 145,095	<u>\$ (107,269)</u>	\$ 1,610,949

Depreciation expense was charged to the function in the statement of activities, as follows:

Housing Services Unallocated	\$  44,526 173,452
	\$ 217,978

### **NOTE E - NON-CURRENT LIABILITIES**

Changes in non-current liabilities during the year ended September 30, 2005 were as follows:

	Beginning Balance		New Debt	P	ayments		Ending Balance		Current Portion
Notes payable Accrued annual leave*	\$ 622,265 513,183	\$	21,662	\$	23,186	\$	599,079 534,845	\$	23,442 534,845
	\$ 1,135,448	<u>\$</u>	21,662	\$	23,186	<u>\$</u>	1,133,924	<u>\$</u>	558,287

<sup>\*</sup>Accrued annual leave new debt represents the net effect of additional sick and vacation days earned and used during the year.

### Notes Payable

Promissory note payable to bank; with first six installments to be interest only; subsequent monthly payments of \$1,649, including interest rate at 3.77%; balance of principal due at maturity; maturing July 7, 2014.

Promissory note payable to bank; with monthly payments of \$2,156, including interest rate at 3.77%; balance of principal due at maturity; maturing July 3, 2013.

Total notes payable

Total notes payable

599,079

Less current portion

(23,442)

Interest expense was \$23,384 for the year ended September 30, 2005.

Future minimum maturities are as follows:

Years Ending September 30,	Principal		Interest		Total
2006	\$ 23,44	2 \$	22,218	\$	45,660
2007	24,34		21,319	Ψ	45,660
2008	25,27		20,385		45,660
2009	26,24		19,415		45,660
2010	27,25		18,408		45,660
2010-2014	472,52		52,147		524,671
	\$ 599,07	<u>9</u> <u>\$</u>	153,892	<u>\$</u>	752,971

### Accumulated Accrued Benefits

Employees of the Authority accumulate days of sick and vacation leave. The amounts are calculated based on each employee's total accumulated hours at their current pay rate. The accrued vacation liability is valued at 100% of each employee's accrued hours at their pay rate on that date. A maximum of 240 hours vacation may be accrued by any employee. The accrued sick time liability is valued at one-quarter of each employee's accrued hours (with a maximum of 320 hours) at their pay rate on that date. These liabilities at September 30, 2005 are estimated at \$534,845.

### **NOTE F - OPERATING LEASES**

The Authority leases various facilities and equipment under operating leases with terms ranging from month-to-month to multiple year agreements with options for extensions. Total rent expense for the period ended September 30, 2005 was \$977,917. Future minimum lease payments are as follows:

Years ending	
September 30,	
2006	\$ 526,253
2007	383,827
2008	212,067
2009	130,403
2010	68,469
	\$ 1,321,019

### **NOTE G - RETIREMENT PLAN**

The Authority provides 401(a) Money Purchase Plans for both union and non-union employees who have met the respective employment requirements. Total pension contributions for the year ended September 30, 2005 was \$442,254.

Non-Union Employees

Under the plan, the Authority and its non-union employees contribute 12.2% and 6.2% of qualified compensation, respectively. Authority contributions are fully vested immediately.

Union Employees

Under the plan, the Authority contributes an amount up to 8.17% of qualified compensation. Authority contributions are fully vested after four years of service. Investment earnings forfeited by participants who terminate employment prior to becoming fully vested are used to reduce the Authority's annual contribution requirement.

Additionally, the Authority provides a Deferred Compensation Plan and Trust under Section 457 of the Internal Revenue Code of 1986, as amended, which covers all employees meeting certain employment requirements. Participants may contribute any amount as permitted through the plan.

### NOTE H - PROFESSIONAL AND CONTRACTUAL SERVICES

The Authority contracts with certain organizations to provide mental health programs and various other professional and contractual services. Organizations receiving in excess of 10% of Provider Fund subcontractor expenditures in accordance with such contracts are listed below:

Northern Management Service	\$ 1,793,265
Summertree Residential Services	3,026,777

### **NOTE I - CONTINGENT LIABILITIES**

The Authority received a significant amount of their revenue from various Federal and State assisted programs. These programs are subject to program compliance audits by the grantors or their representatives. The compliance audits of these programs for or including the year ended September 30, 2005 and prior may not have all been conducted. Accordingly, the Authority's compliance with the program requirements may be established at some future date.

The Authority has received the results of an audit conducted by the Michigan Department of Community Health ("MDCH") of its predecessor Antrim-Kalkaska Community Mental Health Services Board for the years ended September 30, 1999 through 2001. Based on this audit, MDCH has requested that the Authority return \$819,482. The Authority intends to vigorously negotiate a reasonable settlement substantially less than the State's request and which would not be material to the financial statements. However, it is reasonably possible that a liability in an amount material to the financial statements has been incurred. The amount of such liability is contingent on the outcome of future events and is not currently subject to reasonable estimation. Accordingly, no liability has been reported.

### **NOTE J - RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Authority is a member in the Michigan Municipal Risk Management Authority ("MMRMA") for risk of loss relating to its property and general liability (except auto liability and vehicle physical damage).

The MMRMA is a municipal self-insurance entity operating pursuant to the State of Michigan Public Act 138 of 1982. The purpose of the MMRMA is to administer a risk management fund, which provides members with loss protection for general and property liability.

The Authority has joined with numerous other governmental agencies in Michigan as a participant in MMRMA's "State Pool". Members of the State Pool do not have individual self-insured retention amounts other than a \$500 deductible per occurrence of liability coverage and a \$250 deductible per occurrence of property coverage.

State Pool members' limits of coverage (per occurrence) are \$5 million for liability and about \$350,000 for property. If a covered loss exceeds these limits or, if for any reason, MMRMA's resources are depleted, the payment of all unpaid losses is the sole obligation of the Authority.

The Authority carries commercial insurance for all other risks of loss including auto liability, vehicle physical damage, workers' compensation, liability and health insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage.

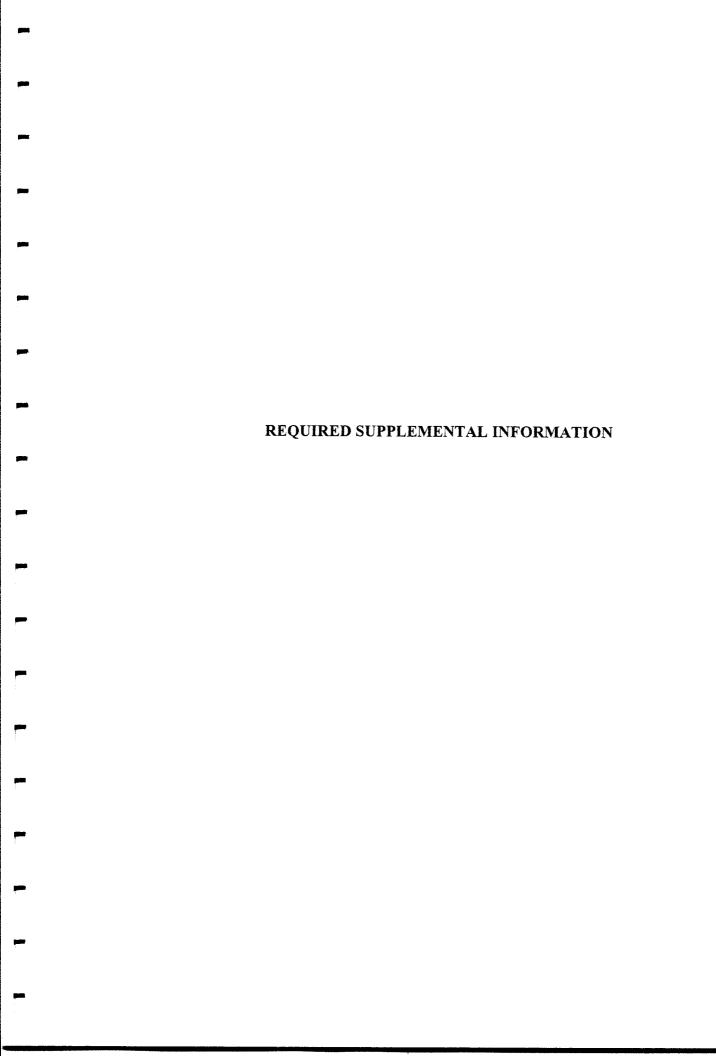
### **NOTE K - MANAGED CARE RISK FINANCING**

The Authority established an Internal Service Fund for the purpose of financing risk of loss under the managed care contract. The Authority is exposed to two layers of risk: All of the first 5% of costs in excess of allocations and half of the second 5% of costs in excess of allocations, for a total potential annual loss of 7.5% of allocations. All amounts remaining in the Risk Management Fund, including related interest earnings, are restricted/reserved for the financing of losses under the managed care contract.

The Authority's policy has been to maintain, to the extent prudent and possible, a risk fund balance equal to its maximum exposure in a single year, i.e. 7 1/2 % of the Authority's annual allocation. The risk exposure currently exceeds \$3.5 million for the Affiliation Fund and \$390,000 for the Provider Fund.

During 2005, in an effort to increase the risk fund balance to more adequately protect against a single year catastrophic loss, the Authority paid \$770,658 from the Affiliation Fund (Medicaid funds) and \$100,000 from the Provider Fund (State General funds) to the Risk Management Fund.

The ultimate amount of allowable managed care risk is subject to the outcome of future events, including actual future losses under the managed care contract and approval of the Michigan Department of Community Health ("MDCH"). Should losses not develop as estimated or the MDCH disallow some of the amount set aside, then such unused/disallowed amount, plus interest, would be returned to MDCH.



## BUDGETARY COMPARISON SCHEDULE FOR THE PROVIDER FUND

For the Year Ended September 30, 2005

Variances - Positive (Negative)

		Budgeted Amounts	ounts	Actual	Original to	Final to Actual
	į	Original	Final	(GAAP Basis)	Final	Total
Revenues						
Department funding	<del>64</del> )	25,456,377 \$	25,576,084	\$ 25,020,807 \$	\$ 707,911	(555,277)
Local match		1,029,152	1,026,082	1,022,052	(3,070)	(4,030)
Reimbursements		866,492	593,697	689,549	(272,795)	95,852
Earned revenue		134,304	221,287	246,649	86,983	25,362
Grants		245,160	231,272	229,004	(13,888)	(2,268)
Total revenues		27,731,485	27,648,422	27,208,061	(83,063)	(440,361)
Expenditures						
Developmentally Disabled						
State Inpatient		210,975	6,470	ı	64,505	6,470
Residential		9,413,562	9,390,530	9,282,599	23,032	107,931
Outpatient		1,050,073	952,530	893,475	97,543	59,055
Partial Day		3,179,928	3,154,166	3,169,573	25,762	(15,407)
Case Management		1,524,295	1,536,256	1,503,424	(11,961)	32,832
Mentally III - Adult						•
State Inpatient		516,430	840,950	887,728	(324,520)	(46,778)
Community Inpatient		618,889	648,318	649,571	(29,429)	(1,253)
Residential		1,619,898	1,593,562	1,503,160	26,336	90,402
Outpatient		2,343,065	2,383,837	2,335,063	(40,772)	48,774
Partial Day		850,224	862,043	899,413	(11,819)	(37,370)
Case Management		847,475	833,415	784,727	14,060	48,688
Consumer Operated		102,000	113,545	176,898	(11,545)	(63,353)
Assertive Community Treatment		826,351	849,646	827,968	(23,295)	21,678
Mentally III - Child						
Community Inpatient		26,550	10,000	1	16,550	10,000
Residential		240,223	220,500	208,614	19,723	11,886
Outpatient		1,658,121	1,559,275	1,520,280	98,846	38,995
Case Management		90,316	82,368	78,642	7,948	3,726
Other Services		638,468	596,058	390,911	42,410	205,147
Board Administration		2,114,642	2,014,953	2,172,488	689'66	(157,535)
Total expenditures		27,731,485	27,648,422	27,284,534	83,063	363,888
REVENUES OVER (UNDER) EXPENDITURES		i	ı	(76,473)	1	(76,473)
Fund balance, beginning of year		2,398,073	2,398,073	2,398,073	r	1
Fund balance, end of year	<del>69</del>	2,398,073 \$	2,398,073	\$ 2,321,600 \$	\$	(76,473)

# BUDGETARY COMPARISON SCHEDULE FOR THE AFFILIATION FUND

### For the Year Ended September 30, 2005

					Variances - Pos	variances - Positive (Negative)
		Budgeted Amounts	Amounts	Actual	Original to	Final to Actual
		Original	Final	(GAAP Basis)	Final	Total
Revenues						
Department funding	<del>64)</del>	46,845,400	<del>∽</del>	<del>∽</del>		\$ 686,252
Local match		831,194	831,194	819,584	•	(11,610)
Other revenue		240,934	240,934			(19,702)
Total revenues		47,917,528	47,917,528	48,572,468		654,940
Expenditures						
Managed care operations		47,917,528	47,917,528	48,612,765		(695,237)
REVENUES OVER (UNDER) EXPENDITURES		ı	ı	(40,297)	•	(40,297)
Fund balance, beginning of year		1		(95,080)	-	(95,080)
Fund balance, end of year	<del>⇔</del>	1	\$	\$ (135,377)		\$ (135,377)